



First aid

Policy statement

At Southwell Smiley Faces staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. All members of staff have current first aid training. The first aid qualification includes first aid training for infants and young children.

Procedures

The first aid kit

Our first aid kit complies with the Health and Safety (First Aid) Regulations 1981 and contains the following items only:

- Triangular bandages (ideally at least one should be sterile) - x 4.
- Sterile dressings:
 - a) Small (formerly Medium No 8) - x 3.
 - b) Medium (formerly Large No 9) – HSE 1 - x 3.
 - c) Large (formerly Extra Large No 3) – HSE 2 - x 3.
- Composite pack containing 20 assorted (individually-wrapped) plasters 1.
- Sterile eye pads (with bandage or attachment) eg No 16 dressing 2.
- Container or 6 safety pins 1.
- Guidance card as recommended by HSE 1.
- Sterile water.

In addition to the first aid equipment, each box should be supplied with:

- 2 pairs of disposable plastic (PVC or vinyl) gloves.
- 1 plastic disposable apron.
- a children's forehead 'strip' thermometer.

- The first aid box is kept in the kitchen and is easily accessible to adults, but is kept out of the reach of children.
- No un-prescribed medication is given to children, parents or staff.

- At the time of admission to Southwell Smiley Faces, parents' written permission for emergency medical advice or treatment is sought. Parents sign and date their written approval.
- Parents sign a consent form at registration allowing staff to travel with their child in an ambulance to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that parents have been informed and are on their way to the hospital.

This policy is applicable to both Pre-School and Out of School Club

Legal framework

- Health and Safety (First Aid) Regulations (1981)